

## TRANSFER CERTIFICATE

Affiliation No. :

UDISE Code. :

School Code. :

Sl. No. : .....

PEN No. : .....

Admission No. : .....

1. Name of Pupil .....
2. Mother's Name .....
3. Father's / Guardian's Name .....
4. Date of birth (in Christian Era) according to the  
Admission & Withdrawal Register (in figures) .....  
(in words ) .....
5. Nationality .....
6. Whether the candidate belongs to SC, ST,  
OBC or any other .....
7. Date of admission in the school with class/sec ..... Class .....
8. Class in which the pupil studying/last studied ..... (in figures) ..... (in words) .....
9. School / Board Annual Examination last taken .....
10. Whether failed, if so once / twice in the same  
class .....
11. Subjects studied .....
12. Whether qualified for promotion to the higher  
class ..... (in figures) ..... (in words ) .....
13. Month upto which the pupil has paid school  
dues .....
14. Any fee concession availed, if so, the nature of  
such concession .....
15. Total No. of working days in academic session ..... No. of present days .....
16. Whether NCC Cadet / Boy Scout / Girl Guide  
(details may be given) .....
17. Games played or extra-curricular activities in  
which the pupil usually took part (Mention  
achievement level there in) .....
18. General conduct .....
19. Date of application for certificate .....
20. Date of issue of certificate .....
21. Reasons for leaving the school .....
22. Any other remarks .....

(Admission Incharge)

Signature of the Class Teacher

Checked By

Principal